UNIVERSITY OF
TORONTO

Record Time Worked for Timestamp Employee on a Mobile Device (iPhone)

Contents

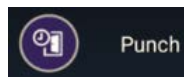## Overview

Overview   To gain an understanding on how to record time worked in uTIME through an iPhone for a timestamp employee with single job.
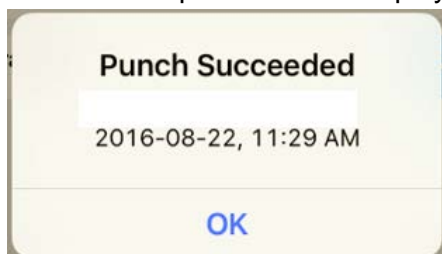
Record Time Worked

1. In the Home screen, select .

2. Click **Punch** on the botton right of the screen ..
3. A successful punch will be displayed. Click **OK** to return to the Home screen.

4. Click **Sign Out** on the bottom left corner to exit from the application.

For Assistance with this Process
please contact uTime Support