

Record Time Worked for Timestamp Employee with Multiple Jobs on a Mobile Device (iPhone)

Contents

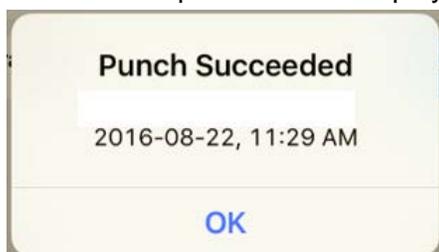
Overview
Record Time Worked

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Overview To gain an understanding on how to record time worked in uTIME through an iPhone for a timestamp employee with multiple jobs.

Record Time Worked

1. In the Home screen, select  **Punch**.
2. Click .
3. Select applicable job from the list and click  to confirm.
4. Click **Punch** on the bottom right of the screen .
5. A successful punch will be displayed. Click **OK** to return to the Home screen.



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6. Click **Sign Out**  on the bottom left corner to exit from the application.